



Darlington School

MacBook Rules of the Road

As a parent/student of Darlington School, I agree to the following MacBook Rules of the Road.

Student Daily Responsibilities

Students should make these behaviors a part of their daily routine. Failure to adhere to these responsibilities may result in a warning, demerit, and/or other disciplinary action.

MacBook should be used for educational purposes only during school hours and during study hall for residential students.

MacBook should not be left unattended.

Arrive at school everyday with a fully charged battery and a power adapter.

Always place the MacBook on a stable surface to use it.

The MacBook is your responsibility; do not allow anyone to use your device at any time.

MacBook should always be in a case when transporting.

Keep all food, drinks and pets away from your MacBook.

MacBook should be protected from extreme heat and cold at all times.

MacBook should not be left in a car, even if the car is locked. For traveling sports events, students should notify bus driver that the MacBook is on the bus.

Good Citizenship

Please use your MacBook as a responsible student.

Students should read and follow [*Darlington's Technology Acceptable Use Policy*](#) located in the handbook.

Students should remember to stay on task in class. Use the MacBook only for activities that the teacher approves.

During school hours, visit only those websites approved by the teacher or related to the topic the teacher assigns.

If you accidentally visit a website with inappropriate content, hit the back button and let a teacher or the IT department know as soon as possible.

Make sure your MacBook isn't distracting you or others in the classroom (for example; games, sounds or screen effects).

Unacceptable Behavior

The following behavior is unacceptable. You will lose the right to use your Macbook for an extended period of time as determined by the IT Department and the Director of the School.

Intentionally damaging, placing stickers, writing, drawing on or otherwise defacing the MacBook.

Using the MacBook camera to take, forward or view inappropriate pictures or movies.

Using the MacBook for capturing, forwarding or viewing an image of someone without their knowledge.

Intentionally visiting websites with inappropriate content.

Accessing or sending email from another student's email account or impersonating someone else.

Deleting history or intentionally trying to cover up inappropriate use.

MacBook Damage, Lost or Stolen Guidelines

Any technical failures due to manufacturer defects will be covered under Apple, Inc warranty. Darlington MacBooks are self-insured by the school for anything not covered under warranty. Deductibles are as follows: (any damage caused by another student will be the responsibility of the student who did the damage)

Minor and Major Incidents - Normal computer use, lost, liquid damage, charger/case lost or damaged, screen replacement, and any other reasonably preventable damage: \$100 or the cost if less. If a student begins to show a pattern of damaging his/her device, then the parent will be contacted and the full cost of future repairs may be assessed.

Stolen – After a reasonable effort to locate stolen items, a police report should be filed. The equipment will be replaced with a deductible of \$100

Malicious Damage - Full cost of repair will be assessed

Students who withdraw from Darlington School during the school year must return the MacBook, charger and case to the IT department before leaving campus.

Filter Acknowledgement: A web filter has been installed on all Darlington devices that blocks inappropriate content, on and off campus, and logs all online activity. The IT department reviews filter logs to ensure students are following Darlington's Acceptable Use Policy.

I have read and agree to Darlington School's MacBook Rules of the Road regulations. I agree to take full responsibility for the MacBook assigned to my student. I agree to pay the set-forth costs or deductible if lost, stolen or damaged.